

NOTICE

There is a job vacancy in the **BAY COUNTY HEALTH DEPARTMENT - Maternal Infant Health Program (MIHP).**

JOB TITLE: **Public Health Nurse**

RATE OF PAY: **B.S.N.: \$18.81/hour - \$23.08/hour (5 year range)**
R.N.: \$18.20/hour - \$22.46/hour (5 year range)

Full-time position, 40 hours per week, with benefits.

GENERAL SUMMARY: Provides home based public health nursing services to children and their families necessary to implement the Maternal Infant Health Program (MIHP). To be cross-trained in Immunization Clinic, Children's Special Health Care Services (CSHCS), Childhood lead program, Family Planning and Communicable Diseases. Supervision received: Works under qualified public health nursing supervision.

TYPICAL DUTIES:

1. Conducts screening for Maternal Infant Health Program (MIHP) services.
2. Provides client assessment, plan of care, care coordination, education, referral, and case management to MIHP clients.
3. Coordinates care with families, physicians, and MIHP program staff.
4. Contributes to continuity of care by planning and exchanging information with other MIHP disciplines, physicians, hospitals and other appropriate health and social agencies, as necessary.
5. Following policies and procedures of immunization clinic, evaluates immunization records and facilitates the provision of recommended immunizations.
6. Following policies and procedures of communicable disease clinic and using the Michigan Disease Surveillance System, follows up on reports of communicable diseases.
7. Following policies and procedures of CSHCS program provides services to enrolled clients.
8. Following policies and procedures of Family Planning Clinic assists with contraceptive refills.
9. Following state recommended guidelines, assesses weekly Stellar report for children with elevated blood lead levels and follows up as needed with PHN home visits for assessment and education.
10. Participates in community and health department in-service projects and health fairs including flu and immunizations clinics, women and children's health issues, and lead poisoning prevention.
11. In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of Bay County. Perform emergency response roles, as required.
12. All other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

MINIMUM QUALIFICATIONS:

Licensure: Possession of a current license to practice Professional nursing in Michigan. Also must possess a Michigan driver's license and have proof of current automobile insurance.

Education: A.D.N., B.S.N. or diploma from a school of nursing approved by the N.L.N. of Nursing

Experience: Demonstrated competency in practice of professional nursing. Two years of satisfactory public health nursing experience under qualified supervision desired. Experience and knowledge in infant/child health and development required. Computer skills required. Applicants may be required to take written and/or other examinations.

Physical: This position requires sitting, being mobile, bending and/or standing for significant periods of time. Additional requirements include the ability to move objects according to the following weight and frequency: Generally, 20-50 pounds of force up to one third of the time. Candidate must possess physical dexterity to perform medical procedures related to job. Candidate must have adequate visual acuity and hearing comprehension to read reports and communicate with clients and other providers and have adequate physical dexterity to climb stairs, balance and navigate under unstable environmental conditions.

Make application online at www.baycounty-mi.gov or in person/US mail to the Bay County Personnel Department, 515 Center Avenue, Suite G102, Bay City, Michigan 48708-5121 no later than **4:00 p.m. Monday, February 4, 2013.**

AN EQUAL OPPORTUNITY EMPLOYER

"BAY COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF HANDICAPPED STATUS IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN, ITS PROGRAMS AND ACTIVITIES."